

Washington Vaccine Association – Board of Directors Meeting  
March 29, 2013, 8:00 AM – 10:00 AM  
Location: Elis, Li & McKinstry

I. **Attendance.** Participating in the meeting were the following individuals:

Directors:

Brian Ancell  
Chris Bandoli  
Jason Farber (T)  
Dennis Kirkpatrick  
Allene Mares  
Dr. Ed Marcuse  
Norman Seabrooks (T)

KidsVax.org™:

Fred Potter  
Margaret Lane  
Claire Roberge (T)  
Emily McKenna (T)

Others:

Janna Bardi (DOH)  
Anne Redman

Absent

Dr. Mary Kay O'Neill  
Laura McMillan  
Dr. Beth Harvey  
Dr. Roger Muller

II. **Summary of Actions Taken and / or Recommended**

**A. Actions Taken (votes adopted)**

1. Voted to approve the January 24, 2013 minutes.
2. Voted to approve the updated and revised Plan of Operation with the changes made at the meeting.

**B. Pending Matters (follow up needed)**

1. Performance Goals

III. **Minutes**

Welcome and Introduction

At 8:05 a.m., a quorum having been established, Brian Ancell, Chairman of the Vaccine Association, called the meeting of the Board of Directors to order. He stated that it is a special meeting requested by the board for the purpose of talking about the performance of KidsVax.org™ against the goals and metrics that were laid out.

Department of Health Updates

Allene Mares gave an update about the new Secretary of Health Dr. John Wiesman. She stated that he will be starting on April 15. He has a long history in governmental public health and is currently the president of the National Association of City and County Health Officials, and previously worked for Clark County Public Health. Chairman Ancell stated that the Board would love an opportunity to meet him when he is settled in and would be happy to have a meeting in Olympia to facilitate that.

Ms. Mares stated that the Department is excited to announce that it is one of only two state health departments in the country that are accredited.

Ms. Mares then provided a status report on the revisions to the Plan of Operation. The Department is meeting with the Secretary for final review on April 8. The most recent version has been reviewed by the assistant attorney general. Ms. Mares stated that the staff will recommend that the Secretary sign the Plan of Operation. Janna Bardi presented the parts of the Plan of Operation that the Department was most interested in updating. The first issue of concern is the penalty for late payment. The difficulty has been to tie together the late payment of the DBA, with the Secretary taking enforcement action. The second item is clarifying the situations where the Secretary needs to take enforcement action, and confirming that the Secretary will not do so unless specifically asked by the Board. All the rulemaking documentation surrounding these issues is prepared, so it should take about a month to finish the Plan of Operation work once it is signed by the Secretary. Janna pointed out that the Department was also involved in updating Article XII, Agreements with Other States, created due to the Idaho situation where the DBA presents a challenge to allowing each state to administer vaccines to cross-border children, to ensure that there is a mechanism for Board action if it knows that there are Washington kids who are not being served when they are in providers' offices for care. Janna also addressed Article XIII with regard to the change in TPA registration. The original law gave this responsibility to the Department of Licensing, it was then moved to Revenue which was not interested in it, so this update makes it clear that WVA has this responsibility.

Mr. Potter stated that many of the changes in the Plan of Operation presented to the Board were changes that the Board had previously approved at its June 2012 meeting. After that approval and referral to the Secretary it became apparent that the bridge that Ms. Bardi spoke about (regarding enforcement action for late payment on DBAs) was needed and then the Idaho matter arose. In addition, outside counsel Anne Redman made some suggestions with respect to protected Health information. Jeff Wise from the Department was very helpful in terms of the late payment penalty enforcement issue. He clarified the steps involved in enforcement. The Department makes a referral to KidsVax.org™ to take enforcement action and then if that does not work, the Board may refer the issue back again to the Department for the Secretary to take enforcement action. This new process should work well on both sides. The discussion between the Department and the Board would avoid any surprises, and also lessen the regulatory burden in that the interest accrual is somewhat automatic once a referral is made. KidsVax.org™ plans to take same approach on enforcement as they do in New Hampshire where there are also strong penalties by starting a dialogue with a payer and helping them understand that compliance can avoid interest and penalties. Hopefully, as has been the case in New Hampshire, the need for State enforcement support should be minimal.

The two redlinings of the Plan of Operations show the changes from the last time the Board saw the document in June. Chairman Ancell suggested that the Board quickly step through the two redlines. Chairman Ancell stated that the goal of the Board at this meeting should be to approve the document so that Secretary Selecky can sign it before leaving office. The Board then reviewed the changes article by article. Mr. Farber asked a question regarding the language surrounding submission of the DBA according to medical claims regulation. The AAG had made some suggestions to this section, and requested that the language be very clear that the DBA is not a medical claim but if submitted in the timeframe required for medical claims would be considered a timely payment. The Board approved the following sentence to replace the sentence in question: "The DBA is not a medical claim. Payment of any DBA within the timeframe applicable under Washington State law to a medical claim will be deemed timely payment."

**Upon motion duly made and seconded, it was unanimously**

**VOTED:** To approve the Plan of Operations with the edits suggested by Mr. Farber and also give Anne Redman the authority to make any clerical or typographical updates as necessary.

Consent Calendar Items

A motion was made to approve the minutes from the January 24, 2013, WVA Board meeting.

**Upon motion duly made and seconded, it was unanimously**

**VOTED:** To approve the minutes of the January 24, 2013 WVA Board meeting.

A written executive director's report was provided in the board meeting packet, but no oral report was given during the meeting. Chairman Ancell suggested that the Board move into executive session. Mr. Potter said that with the pleasure of the Board KidsVax.org™ will continue to take minutes, and asked if that was acceptable. Chairman Ancell agreed and said that if Mr. Potter thought it would be helpful Ms. Bardi could stay. It was decided that all KidsVax.org staff on the phone would get off, but be available by phone if questions arose regarding their area of servicing.

Executive Session Notes

Chairman Ancell gave an overview of the issues that arose prompting a call for this special meeting. The Board had a different view about whether or not KidsVax.org™ had been meeting the performance metrics on a timely basis. Items were being reported as green that the Board did not think should be green. Chairman Ancell said that when these issues have come up in the past he operated as an intermediary-between the Board and Mr. Potter, but he felt it would be more effective for everyone to sit down together and have a discussion. This would give the Board opportunity to be clear with Mr. Potter and his team what the Board's perspective is on these things and talk about what the Board would want to see to improve compliance with commitments, dates, and timelines.

Chairman Ancell suggested that the Board walk through the performance dashboard and talk about what the Board would like to see and also where there is a perception from the Board that things are not being done in a timely manner. Chairman Ancell said that sometimes Mr. Potter will give the Board updates about delays on projects and explain why, and when the Board expresses understanding, KidsVax.org takes that as approval to operate under a revised due date with respect to goals. Mr. Ancell stated that asking the Board to move the day should be a very specific question which would take Board approval. The board saying that they understand what was communicated in the update is a different thing. A very good example of this miscommunication is the Plan of Operation. Chairman Ancell suggested that in the future if KidsVax.org wanted to change a due date, they need to specifically request Board approval to change the due date. Chairman Ancell then asked to start with the core service metrics, because the Board didn't disagree with those being green, but had questions regarding how they are measured and tracked.

Mr. Potter said he had a recommendation for coding the performance metrics. He suggested that missed dates and new dates be color coded to show whether they have been approved or not by the Board. He clarified with the Board his understanding that the second column on the

performance metrics is a year-end expected as to completion. So, if it is expected to be completed by the year-end, it is coded green. Mr. Potter referenced his memo sent with pre-meeting materials which explained the three main missed items and explained the mechanical issues surrounding those missed dates: (1) The Plan of Operation clearly was late, and Mr. Potter accepted responsibility for missing the date. (2) The TRICARE missed date was a documentation issue.

Chairman Ancell suggested that the Board give some feedback as Mr. Potter goes through these items rather than await completion of all three. Chairman Ancell suggested that they start with the Plan of Operation. He stated that the State felt for example that they had been pushing this item and it wasn't getting the attention that it needed. Ms. Mares said that their major concern was twofold. First of all the change in Secretary – they don't want to slow the process down by having to explain everything to the new secretary. But the main concern is about making sure that they have a Plan of Operation in place. This is a major issue for the agency, for their relationship with the CDC and certainly for the operations of the group overall. The TriWest/TRICARE situation made it even more critical. Chairman Ancell said that is was the impression of the Board that KidsVax.org did not move the Plan of Operation along in a timely fashion. Mr. Potter said that he accepted that that performance was unacceptable.

Chairman Ancell said that on the dashboard the communications concerning changes would be worth describing in the notes. He stated that he understood that KidsVax.org may have done it the way Steve Larson had suggested. The Board's reaction was that they were seeing green, and viewed that as KidsVax.org saying it's ok. Probably what KidsVax.org had meant was that they understand they are not doing well now, but expect to have it on track by the end of the year. Mr. Potter confirmed that that is what the second column on the performance metrics was intended to say. He stated that his recommendation is to code the missed date with a different color than black until the Board reviews the new "now expected" date, so that they will know that KidsVax.org expects the Plan of Operation to be done before the end of the fiscal year. If the YE expected column was coded red, it would give less information because the Board would not know that it is expected to be done before the end of the year. Mr. Kirkpatrick stated that he likes the layout of these current metrics, now that he understands the layout, it is easy to understand.

Mr. Potter stated that the color coded dates are new; their purpose is to highlight the late dates. Dr. Marcuse said that it seems like the only thing that isn't transparent on the metric is whether the Board has approved a new date or not and that needs to be made clear. He said that he thinks it needs to be noted in some way if the date is changed. Mr. Kirkpatrick suggested just putting footnotes at the bottom of the page. Chairman Ancell said that the other thing that doesn't quite come through is how it relates to the incentive document. Mr. Potter stated that that is why he suggests a non-black new date means that the Board has not agreed that that was an acceptable change of date. Dr. Marcuse said a footnote would work or adding another column titled Revised Date-yes or no. Chairman Ancell said he like approved or not approved. Mr. Potter stated that he expected that there would be some financial adjustment as a result of missing the objective. Chairman Ancell questioned whether or not it would be clear to others what the approved or not approved date meant. Chairman Ancell said that just notes would probably be best. The incentives should be based upon the original date unless noted in the notes column. Chairman Ancell said that during executive session they could have a separate KidsVax.org incentive update and focus on dates, this would be a separate incentive document. Mr. Potter asked if they would have the same format as the performance metrics but with an additional note that states the missed date with the impacts of a missed date dealt with separately. And then a separate sheet that says missed dates not approved by the board and lists them. Chairman Ancell said that they should do one that looks just like the current performance metrics with the original date and if there is a new approved incentive date, which wouldn't be a new delivery date,

and then say is it on track or is it missed. The incentive document would not be public. Chairman Ancell said that seems like a good plan on how to report.

Chairman Ancell said what seems to be agreed about the Plan of Operation is that it is going to be done before the end of the year, but from an incentive plan it was missed, so the report would say that's missed. He then went down to another red item, Finalize and Communicate Board Member Election Reappointment Process and Formal Committee. Margaret Lane spoke to this item. She stated that the November meeting is the Annual Meeting. We have used good Board governance practices to set up staggered terms, used the bylaws to identify the three year terms that are set and have also made sure that we meet all the statutory requirements for those positions that are elected by outside groups. There is an updated grid with those terms which are staggered so that three Board members retire at a time and we have also made some mid-term appointments going back to the same payer to select its next representative.

On the charters, the Vaccine Committee has a charter which it has had from the outset and has been approved and given to all Vaccine Committee members. We have a draft Operations Team charter, and had started an Audit charter, then there was discussion about the Audit Committee being reconstituted with Phil Haas's departure to be an Audit and Compliance body. Because the constitution of Audit is still finalizing we have not moved forward with its charter. Mr. Potter said he agreed to the September date for this goal because Steve Larson wanted to spread out the deliverables across the calendar, knowing that it was going to be difficult to get the Audit charter done by September. The Operations charter has been drafted by Ms. Lane, but Operations has been working on assessments so for workload balancing the charter approval was moved to a later date. Mr. Potter said that this is an item that he is asking the Board for relief from because we think that there are good business reasons unrelated to performance as to what the final delivery will be.

Chairman Ancell said he had a few thoughts regarding this. First, permission to miss a date should be asked for before the date is missed. Secondly, what was it that prevented KidsVax.org from accomplishing this item by September, 2012? Mr. Potter stated that in theory there could have been two audit committee meetings over the summer, but that didn't seem to be good governance, and Mr. Haas left the Board who was chair of the Audit Committee. Chairman Ancell said what he thinks he is hearing is that yes, the date was missed, KidsVax thinks it might be nice for the Board to consider giving KidsVax.org grace because we don't think it had an impact. Mr. Potter stated that all the other items in this goal were delivered, only the charters are a missed date. Chairman Ancell suggested that the Board discuss this in executive session. Dr. Marcuse said that the only thing he feels strongly about is that if the goal is going to be missed the Board should be notified.

Chairman Ancell said that essentially the committee charters one is missed as well. The Board can review Mr. Potter's reasons for missing the goal and it is up to the Board to decide to evaluate the reasons given for missing the target date and then what to do about it. Chairman Ancell also stated that the Board initially only should set dates that KidsVax.org believes are achievable.

Chairman Ancell then moved onto talking about the goal regarding long-term TPA registration. He noted that this item may not have been done by November 5<sup>th</sup>. Mr. Potter agreed that KidsVax.org had a November agreement and asked for clarification on what the Board thought the goal was. He stated that his understanding was to make a recommendation and to get the sign off of the agreed regulatory agencies. By the November 5 date Revenue had agreed, the Department of Health had agreed and there was a draft statute. Mr. Potter said that he thinks the missed date on this one may be an interpretive issue. When Revenue decided to put the draft

legislation in their technical amendments bill for this session Mr. Potter thought that the goal was accomplished. Chairman Ancell asked if others had strong view on this item. Mr. Kirkpatrick stated that he would like to speak to this issue since it is regarding TPAs. He stated that Mr. Potter has been talking to him about this long before November and he knew that Mr. Potter had ideas and a plan for this quite a while ago. He stated that he personally did not see this as a missed date. Ms. Mares said the issue just goes back to what "done" means. Chairman Ancell pointed out that this item is a recommendation as opposed to implementation. Mr. Potter stated that it is helpful to understand what the measurement of accomplishment is. Chairman Ancell said that it sounded like the Board is comfortable with saying that that goal has been met.

He then moved to Implement Board Approved Cash Management and Investment Policy. He suggested that Mr. Kirkpatrick would know most about how this task has been performed. Mr. Kirkpatrick had a few questions on specific items, he stated that he was not sure that they fall under this goal or that they are performance related items. He asked if the KeyBank credit line and the Morgan Stanley liquidity access were done when it was intended to be done. Mr. Potter said that in his mind those added tasks were not part of these contract goals; he was just trying to give the Board some additional tools. Mr. Kirkpatrick said the reason he is asking is that he doesn't want to go into executive session without Mr. Potter there and bring it up if it's inappropriate for discussion. The other question was regarding the imprest account. He stated that there has been discussion for a year now about taking him off of signing for all the refund checks. Mr. Potter said that he doesn't think the imprest account solution is in this category either. He said that idea emerged out of the KidsVax long term plan work. The imprest account was a recommendation by Norm Roberge, but does not have to do with cash management, it just trying to cut down on notices and improve claims response service for refunds. Chairman Ancell said that he agreed with Mr. Potter that these items were not a part of this goal and stated that the two parts of the goal, cash management and investment policy had been met. Cash management is ongoing and the board receives regular reports on that item. Investment policy, or burn down has been taken care of.

TRICARE was the other metric around which there was a lot of discussion. Chairman Ancell said that this is another one where there were unmet expectations. He said that the initiative was to have a strategy finalized on 11-17-12. He said that the Board's perception was that a strategy hasn't been developed, what happens is that they get updates that say here's what happened since the last meeting which is different than having a well-laid out strategy. What the Board would have expected by the November meeting was to have a a written document presented to the Board with the view of getting specific approval. Dr. Marcuse stated that their job as Board members is to exercise oversight over these matters and if the plan is vague they can't do that. Mr. Potter stated that that was well said, and he agrees that the breakdown here is the vagueness. He said that well in advance of that date KidsVax.org had a strategy but it wasn't until the TRICARE Task Force that they were asked what that strategy was. He said that they have a 7-point strategy and have been reporting on progress essentially every meeting. He stated that KidsVax.org had brought to the Board the policy questions, but not the strategy. He said that he gave the Task Force a written statement of the strategy, but it was a retrospective look. The strategy has been to pursue every possible avenue, and there were seven different alternatives that KidsVax.org has been pursuing, the last of which was litigation. He stated that when he first raised the possibility of litigation he got the sense that the Board did not want that, so he dialed that back. He now realizes that had there been a document outlining this, there would have been greater clarity. So here is a case where the process broke down because of lack of a clarifying document. The Board was faced with what it perceives as vagueness and he thought the Board was getting all the detail they wanted. He said that he it is helpful for him to know what the expectation is now. He said that there are probably 100+pages of documents that KidsVax.org

has prepared regarding TRICARE over the last two years. Chairman Ancell said that he shared in the frustration of the Board concerning the lack of clear written strategy laid out and approved by the Board on this matter.

Chairman Ancell then moved on to Compliance Service Metrics where there wasn't a question of them being missed, but there were questions related to that regarding how these items are tracked. He said that the Board felt there needed to be more transparency as to how things are calculated. Mr. Potter said that he can step through them fairly quickly. There is no live telephone service everything is captured and becomes an email, it then goes into a Freshdesk system and has a received date and Ms. McKenna responds to those calls. We are at 85% plus on that. The system shows in and out dates and counts all days including weekends so it understates KidsVax.org's responsiveness. Getting more granularity would require another system, and KidsVax.org can do that, but Mr. Potter stated that he thinks we have a reasonable test. Both telephone calls and emails work the same way. Whitemail is different. There are about 300,000 pieces of mail a year being processed. KidsVax last year updated its process so that there are eyes on every single item that come through the system. That is being done by a law student in Michigan right now twice a week. Every item that requires action is then fed into the Freshdesk system or referred to Mr. Potter or Ms. Lane and turned around immediately. So it has been dealt with structurally, but we are not counting every item – only the handful of meaningful communications. Mr. Potter said that KidsVax.org could prepare some kind of report along those lines if it's helpful.

Mr. Potter then moved on to financial reporting. He said that he had Claire Roberge go back and pull the dates that the financials were actually posted to Sharepoint. Every posting is well in advance of its 15 business day due date except for two. In one case the financials were released but not posted to Sharepoint. The only actual missed date was the first accounting close of the fiscal year. For that cycle, the accounting was timely completed by Ms. Roberge but she waited until the audit draft was released for the year end so that the year-end adjustments could be posted in that first monthly cycle. Mr. Potter said that it was his view that it is better practice not to post twice in that first month (i.e., allow Ms. Roberge to continue the approach she took last year, but that's up to the Board. The year-end financials from the prior year were out within 15 days as well, even though that is a 40-day standard. As far as State funding all money is going in, on or before the due date. Regular reports have all been done on or before due date. Printing of the annual report was delayed for revisions and the final printed report was mailed later. The process that will avoid the delay next year is to preview with the Department when it comes out of design and before it first goes to the printer.

Chairman Ancell said the last part is the System Operational Improvements, specifically to develop strategy to reduce leakage. He asked if a strategy had been produced. Mr. Potter said no there is no strategy according to what he now understands the Board to be looking for. KidsVax.org spent six months and hired students to review every single transaction in the first six months and reported on this multiple times. Norm Roberge's triage report is in the Board packet for this meeting. KidsVax.org concluded that it is premature to hire an outside consultant, and that formal Board process around this would have been better. KidsVax.org is doing counts in the 38 categories identified in Mr. Roberge's summary and are working to diminish some of those buckets. In the course of the year the new 5010 form came in and that diminished KidsVax.org's capacity to get that through the provider side. KidsVax.org had developed a strategy and reached a conclusion, but our doing that is different than going to the Board and saying here is our report and asking for approval of the strategy. Ms. Lane said that there are some categories we are not able to act on, i.e. member lack of eligibility. In other cases an automated letter goes out asking a provider to rebill or take steps so that WVA will get paid.

Chairman Ancell asked about the other part of that goal, Assess Impact of Claim Denials, Recovery and Individual Follow Up. Mr. Potter said that this info is still to come and that KidsVax.org is now tracking to try to get an estimate of that number. It's a May due date and Mr. Potter thinks KidsVax.org is on track for that due date. Chairman Ancell pointed out that it has a 12-31-12 date on it which means it has been missed. Mr. Potter stated that KidsVax.org is now quantifying and categorizing and expects by May to have a financial estimate, whereas before the data was not available to do that. For recovery and individual follow up we have no intelligence to offer that yet. So that part is missed. The earlier part, Assess Impact of Claim Denials, was done in Mr. Roberge's classification.

Chairman Ancell moved to Alternatives for Long Term Systems for Tracking DBA Reimbursements. 1) Develop alternatives, list possible RFP for evaluation on analysis by 11-05-12. Mr. Potter said that this was the one where he meant to say that it was untimely to actually go out with an RFP. He explained that what he understood the goal to mean was do we recommend to the Board that we hire somebody to review the process for improvements? Chairman Ancell said yes, he would have read it the same way, but they would have expected KidsVax.org to come to the Board and say here's what we have done, here is our explanation and does the Board accept it. But since KidsVax.org did not do that it is hard to say that the goal was never met because it wasn't brought back to the Board. 2) Prepare Alternatives for Board Consideration of Further Direction by 5-5. Chairman Ancell suggested that for the May meeting, there should be a review of this goal.

Chairman Ancell asked if there were other questions from Board members, and whether this meeting was the type of meeting the Board was asking for at the last meeting. He suggested that the Board consider potentially hiring Slalom, Point B or another consultant to work with KidsVax.org on next year's goals. The last two years a Premera resource has worked on this, but that is not a good long-term solution. The Board could get a short-term consultant whose job is to assess performance against this year's goals and make a recommendation to the Board, and work with KidsVax.org to establish clarity around next year's goals. The alternative is to have Mr. Potter and Ms. Lane produce the goals and communicate to the Board. He asked Board members for their input on this idea. Dr. Marcuse said that he thought it was a really good idea. To him throughout the meeting it seemed clear that in each of the areas there was a huge amount that Mr. Potter understands, but what he needs as a director is better clarity of written tracking materials in order to exercise oversight. The Board doesn't need to understand every detail, but they need to understand enough that they know what the problem is and that there is a plan and that we are on track to meet that plan. Having an intermediary who isn't burdened with all of the knowledge could facilitate the interaction. Mr. Bandoli asked what the total economic value of the performance reward if KidsVax.org had done 100% performance on these goals. It was confirmed that it would be \$34,000. Chairman Ancell stated that this present discussion is not about that payout though; it's about whether or not WVA has good working processes.

Ms. Mares said she thinks WVA also has a work plan or Board calendar document that sets out the things that have to happen annually. The consultant should look at that document as well as the goals so that items that might not appear on the goals but that need to be accomplished are factored into the process.

There was some discussion and explanation as to how the contract with KidsVax.org was structured and what the incentive percentages are and why. The goals do not reflect the majority of KidsVax.org ongoing work to run the program, they are additional process improvement. Chairman Ancell said the Board should not lose sight of all the things that are going well that are not part of the goals.



Chairman Ancell offered to talk to Slalom and ask them to put together a proposal for the Board. Dr. Marcuse asked to have a draft of that proposal before hand. Dr. Marcuse asked if Slalom is completely unrelated to Premera. Chairman Ancell said that the head of their healthcare practice at one point worked for Premera, and Premera uses them for consultants.

Chairman Ancell thanked Ms. Lane and Mr. Potter for putting together all the info for the meeting, and thanked the Board members for the discussion. He then moved into a TriWest update.

DOH gave their update. Ms. Mares said that last summer a group met with Dr. Patrick O' Carroll from Region X US Public Health Service in Seattle to describe to him the challenges of this situation. Dr. O' Carroll took this problem on very seriously and tried to figure out a way to work it out. He came up with the idea of meeting with Paul Hutter, legal counsel at the Department of Defense for TRICARE. On March 12, 2013, Dr. O' Carroll, Mr. Hutter, Mr. Potter, Ms. Bardi and Ms. Mares met via telephone. Mr. Hutter has come up with an interesting solution which is that TRICARE, through the Department of Defense, could have a direct relationship with the Centers for Disease Control and give CDC funding for the TRICARE beneficiaries. So when we look at our allotment for Washington State of federal vaccine it would include the VFC fund and the TRICARE recipient fund, and the State could draw down from that. It is a very creative solution that may or may not work for CDC. The next step is that Secretary Selecky is going to lead a call on Monday with CDC to try to pave the way toward this solution. The DOH's desire is not to upset the universal vaccine purchasing system, and if this tips it over they don't want this solution. In addition to this, Secretary Selecky made Hill visits in D.C. in early March and met with aides from both representative Larson and Kilmer's offices and they said that they would really like to help. There was a call with them on March 15, and they are also going to be approaching Mr. Hutter to see if they can impress upon him how important this is. Ms. Redman asked if this was a Washington only solution. Ms. Mares said no, it would benefit all universal vaccination states. Chairman Ancell suggested that the Board pass a resolution thanking Secretary Selecky for her support and help in this matter. Or even just send a letter from the Board. It was decided that a letter would be good, and that the Board should wait until the May meeting.

Chairman Ancell mentioned that the meeting time is running out and that he wanted to Board to look at the TRICARE strategy memo from Mr. Potter. Mr. Potter suggested that the Board take it look over it and put it on Executive session for the May meeting. Mr. Potter said that KidsVax.org will be asking Elis, Li & McKinstry and PerkinsCoie to make presentations at the May meeting with respect to legal action. Mr. Potter mentioned that the memo has some action items that are unacceptable to some Board members, he said that he understands that but the Task Force felt that the document should reflect all the options even though some are not consistent with the partnership cultivated. Mr. Potter also wanted the Board to know that between Washington and New Hampshire we are ideally positioned in terms of federal legislation. New Hampshire had senior members if the Armed Forced Funding Committee and Washington has a lot of representation in the House Armed Services Committee. So both House and Senate are covered. Mr. Potter also mentioned that WVA has in the past and is willing to create alternative payment plans if need be. Mr. Potter mentioned that there is a memo summarizing the details of the call with Mr. Hutter if other Board members are interested. Chairman Ancell went through each point in the memo and gave a brief summary to the Board. He mentioned that these are not recommendations, but just a summary of options.

He asked Ms. Lane or Mr. Potter to summarize based upon the Board discussion where we are in the incentive plan and send it to him and then review it with the Board in May. He asked if there was any other business.

There being no further business, the meeting was adjourned at 10:00 a.m.