

What: Operations Committee Meeting  
When: October 27, 2022; 12:30-1:30 p.m. PT  
Where: Zoom Meeting

To register for the meeting, please review the [Public Comment Protocol](#) then email [wvameetings@wavaccine.org](mailto:wvameetings@wavaccine.org) at least two business days in advance of the meeting.

*WVA Agendas are subject to revision up to and including the time of the meeting.*

Notice: The meeting may be recorded for the benefit of the minute-taker.  
The WVA intends to delete the recording after the minutes are approved.

### Agenda for Operations Committee Meeting

Approx. Time	Page*	Topic/[Anticipated Action]	Presented by:
12:30-12:35 p.m.		1. Introductions & Agenda Review a. Notice of Recording b. Survey of Other Topics	J. Zell
12:35-12:40 p.m.	* Pg. 3-4	2. Calendar Consent Items a. Operations Committee Minutes (April 28, 2022)	J. Zell
12:40-12:50 p.m.		3. Operations Updates a. Provider Compliance b. Payer Compliance c. Vaccine Grid 2023/24 d. Fund Source Split	J. Zell / P. Miller
12:50-1:20 p.m.	* Pg. 5-13	4. COVID Planning a. COVID Plan and Communications Materials b. Vote to add COVID Vaccines + Priorix™ + Vaxneuvance to Assessment Grid	J. Zell / P. Miller
1:20-1:30 p.m.		4. Other Matters from Committee Members	Any
1:30 p.m.		5. Closing	J. Zell

\*Indicates Agenda Item Attached

**October 27, 2022**

**WVA Meeting of the Operations Committee**

**Proposed Form of Votes**

The following are suggested forms of votes only. They are intended to be an aid to facilitate work by individual directors and committee members.

**Items under Agenda Section 2:**

VOTED: To approve April 28, 2022 meeting minutes.

[To approved April 28, 2022 meeting with the changes suggested at the meeting.]

**Items under Agenda Section 4:**

VOTED: To approve the addition of any pediatric COVID vaccine added to the Washington Childhood Vaccination Program to the WVA Assessment Grid at a blended price, TBD.

[To approve the addition of any pediatric COVID vaccine added to the Washington Childhood Vaccination Program to the WVA Assessment Grid meeting with the changes suggested at the meeting.]

To approve the addition of Priorix to the WVA Assessment Grid when it is added to the Washington Childhood Vaccination Program at 2% above the CDC contact price.

[To approve the addition of Priorix to the WVA Assessment Grid when it is added to the Washington Childhood Vaccination Program with the changes suggested at the meeting.]

To approve the addition of Vaxneuvance to the WVA Assessment Grid when it is added to the Washington Childhood Vaccination Program at 2% above the CDC contact price.

To approve the addition of Vaxneuvance to the WVA Assessment Grid when it is added to the Washington Childhood Vaccination Program with the changes suggested at the meeting.]

**Washington Vaccine Association  
Operations Committee Meeting  
April 28, 2022; 12:30-1:30 p.m. PT**

**I. Attendance.** Participating in all or part of the meeting by telephone were the following individuals:

<u>Members</u>	18	
Walter Kuiee, Regence	19	<u>Helms &amp; Company, Inc.</u>
Jennifer Simonsen, Kaiser	20	Patrick Miller, MPH, Administrative Director
Tracey Cardillo, Cigna	21	Lisa White, JD, Customer and Financial Support
Michelle Baker, Zenith American Solutions	22	Specialist
Sue Bride, Premiera	23	Ashley Ithal, MPH, Project Support Leader
Cathy Falanga, Aetna	24	
Nicole Carroll, UnitedHealthcare	25	<u>Members of the Public</u>
	26	Delphia May, Cigna
<u>WVA</u>	27	Erika Cliett, UnitedHealthcare
Julia G. Zell, Esq., Executive Director, Chair	28	Tiffany Miller, UnitedHealthcare

**I. Summary of Actions Taken and/or Recommended**

Actions Taken (votes adopted)

- i. To approve October 28, 2021, meeting minutes.
- ii. To approve the 2022-2023 WVA Vaccine Grid.

**II. Welcome and Introductions**

At 12:32 p.m., Ms. Zell called the meeting to order and provided a notice of recording. Mr. Miller introduced the attending staff members from Helms.

**III. Voting Items**

Ms. Zell asked for a motion to approve the October 28, 2021, meeting minutes. Ms. Cardillo, Ms. Comer, and Ms. Simonsen commented that the spelling of their names be corrected. There being no other questions or comments, the following item was put to a vote:

Upon motion duly made and seconded, it was unanimously

**VOTED: To approve October 28, 2021, meeting minutes with the requested corrections.**

**IV. 2022-2023 WVA Vaccine Grid**

Mr. Miller provided an overview of the 2022-2023 WVA Vaccine Grid and process for development. He noted that no new CPT codes were added this year, nor changes in the assessment amounts, but that there are some changes to National Drug Codes (NDC). Related to Department of Health (DOH) projections, the DOH will recalculate the VFC fund source split this summer; any adjustment could have a significant impact on cash. Another potential factor in cash considerations centers upon the potential inclusion of the COVID vaccine in the Childhood Vaccine Program (CVP). Mr. Miller also noted that it is unclear when the federal government will cease to pay for COVID-19 vaccines, but when that does occur the WVA and DOH will need to review how these vaccines get paid for within the WVA program.

Ms. Zell asked for a motion to approve the 2022-2023 WVA Vaccine Grid. There being no questions or comments, the following item was put to a vote:

1  
2 Upon motion duly made and seconded, it was unanimously

3  
4 **VOTED: To approve the 2022-2023 WVA Vaccine Grid.**

5  
6 Mr. Miller stated that the updated grid will be posted to the WVA website by tomorrow, and then distributed  
7 electronically and physically mailed to providers, payers, and partners over the next four weeks.  
8

9 **V. Operations Updates**

10  
11 Payer and Provider Compliance. Ms. Zell described current payer compliance efforts. She noted that feedback from  
12 payers has driven the effort to update the WVA compliance materials. Mr. Miller provided an update on the progress  
13 being made with the WVA's graphic designer on the revised Payer Billing Compliance Guide, which will be  
14 included as a supplemental document in the annual assessment grid mailing.  
15

16 Ms. Zell raised to topic of a future an annual payer certification/verification process. Discussion ensued within the  
17 Committee about the helpfulness of this type of process. The WVA will continue to evaluate its potential.  
18

19 Ms. Zell provided a provider compliance effort update. She explained that historically the WVA has not had a direct  
20 relationship with providers; however, in the last two years it has become more apparent that there could be  
21 efficiencies in time and effort by having the WVA team more directly involved in provider education and  
22 compliance. Ms. Zell described the most recent efforts between the WVA team and the DOH to support providers,  
23 including an informational webinar as well as updating the WVA Provider Billing Guide with an expanded  
24 compliance checklist. Mr. Miller added that as new provider practices are onboarded, new processes are in place for  
25 outreach to the WVA team to ensure billing guidelines are understood by the provider practice.  
26

27 Key Performance Indicators (KPIs). Mr. Miller provided an overview of the WVA KPIs which are generated and  
28 sent to the Board monthly. He mentioned that the DOH provides remittance projections twice a year, in April and  
29 November, and that actuals are reviewed monthly. Mr. Miller reported that vaccines are costing more but that  
30 assessment rates have been kept level due to the ability to leverage cash reserves to absorb increases. Ms. Zell asked  
31 the committee members if there were other indicators that could be added, and the committee did not make any  
32 recommended additions.  
33

34 **VI. Closing**

35 Ms. Zell thanked everyone for their input and guidance today, and the meeting was adjourned at 1:14 pm PT.

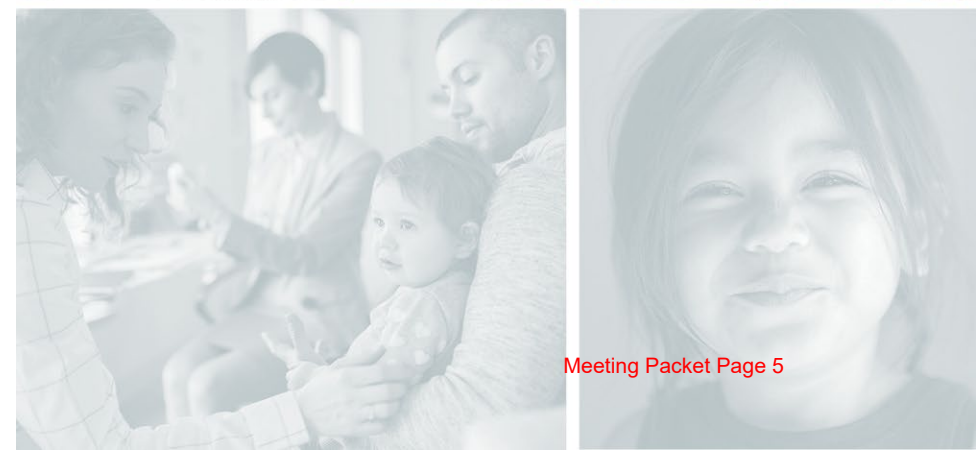


*Ensuring Funds for Childhood Vaccines*

# Off-Cycle Vaccine and COVID Implementation Plan Overview

Operations Committee  
October 27, 2022

Confidential and Proprietary © 2022



# Model for Off-Cycle Vaccine Additions

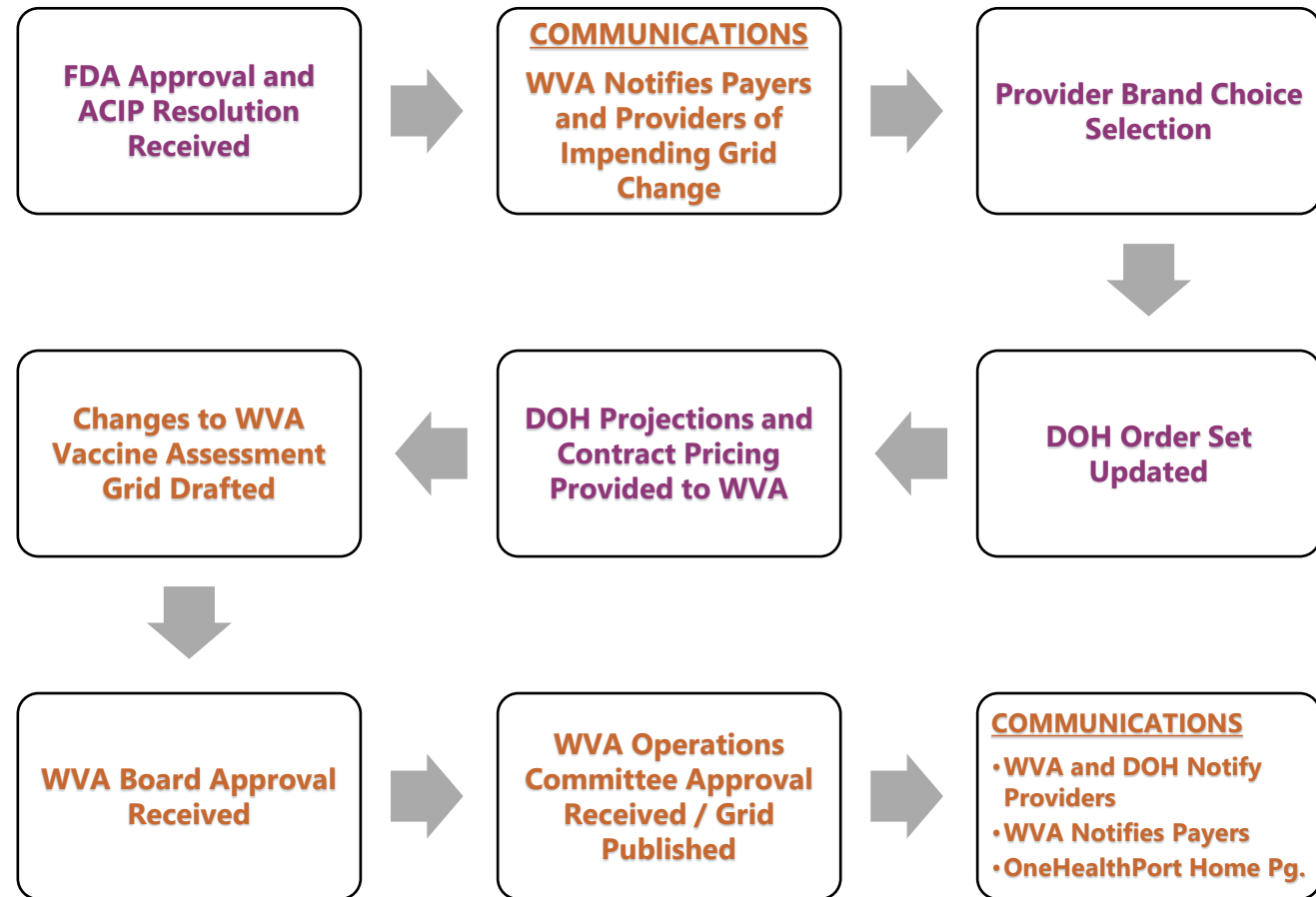
## Summary: Model for Off-Cycle Vaccine Additions to WVA Vaccine Assessment Grid

- Two new vaccines – Priorix and Vaxneuvance – are expected to receive federal approval and will be added to CDC contract by the end of 2022
- These will be rolled out off-cycle (e.g., not July 1)
- 60-day notice from the date the Operations Committee and Board of Directors approve the Grid changes
- A communications plan to payers and providers has been developed in conjunction with the WA DOH
- New vaccines are expected in coming years that will be off-cycle



# Off Cycle Vaccine Additions Process

- The flow chart depicts the process to add off-cycle vaccines (e.g., not July 1)
- There is some flexibility for certain steps to occur before or after one another
- Priorix and Vaxneuvance are both expected to be added to the CDC contract in November 2022 and to be available for providers to order in early 2023



Legend: Purple = WA DOH Tasks; Orange = WVA Tasks

# Provider and Payer Communication Plan

- Physical and electronic messaging developed
- Tailored to each audience
- Leveraging DOH's email list and platform for providers
- Sending both an initial ("save the date") and follow up notification to payers



## PAYER BULLETIN

WASHINGTON VACCINE ASSOCIATION

Month Day, 2022

**Dear Washington Vaccine Association Health Insurers and Third-Party Administrators:**

Effective December 1, 2022, Priorix™ and Vaxneuvance™ vaccines have been added to the WVA's Vaccine Assessment Grid. See sample grid below. These new vaccines are found on pages X and Y in the WVA Vaccine Assessment Grid. Starting December 1, 2022, these vaccines will be billed by providers to payers using the WVA's dosage-based assessment (DBA) process for patients under the age of 19 covered by commercial insurance payers.

**Effective December 1, 2022, the following vaccines have been added to the WVA's Vaccine Assessment Grid:**

NAME	PURPOSE	CPT CODE	NDC CODE	WVA ASSESSMENT AMOUNT
Priorix™	MMR	XXXXX	XXXXX-XXXX-XX	\$XXXX.XX
Vaxneuvance™	PCVX	XXXXX	XXXXX-XXXX-XX	\$XXX.XX


For more information reach out to [compliance@wavaccine.org](mailto:compliance@wavaccine.org) or go to [www.wavaccine.org](http://www.wavaccine.org).

Thank you for your continued support of the WVA.

Best regards,

Julia Zell, Esq.  
Executive Director  
Cc: Patrick Miller, MPH, Administrator

**Assessment Grid Updates!**



## PROVIDER BULLETIN

WASHINGTON VACCINE ASSOCIATION

Month Day, 2022

**Dear Childhood Vaccine Program Participating Provider:**

Effective December 1, 2022, Priorix™ and Vaxneuvance™ vaccines have been added to the WVA's Vaccine Assessment Grid. See sample grid below. These new vaccines are found on pages X and Y in the WVA Vaccine Assessment Grid. These vaccines are part of the Washington Department of Health's order set. Starting December 1, 2022, these vaccines should be billed to payers using the WVA's dosage-based assessment (DBA) process for patients under the age of 19 covered by commercial insurance payers. **Please update your billing systems to include these vaccines when submitting DBAs.**

**Effective December 1, 2022, the following vaccines have been added to the WVA's Vaccine Assessment Grid:**

NAME	PURPOSE	CPT CODE	NDC CODE	WVA ASSESSMENT AMOUNT
Priorix™	MMR	XXXXX	XXXXX-XXXX-XX	\$XXXX.XX
Vaxneuvance™	PCVX	XXXXX	XXXXX-XXXX-XX	\$XXX.XX


For more information regarding the DBA process for providers, please see the WVA Provider Billing Guide or go to [www.wavaccine.org](http://www.wavaccine.org).

Thank you for your continued support of the WVA.

Best regards,

Julia Zell, Esq.  
Executive Director

**Update your billing system!**





# COVID Plan Goals

## Communications

- Providing adequate stakeholder notice
- Utilizing multiple communication vehicles
- Co-branding with WA DOH

## Governance

- Fulfill statutory notice requirements by obtaining advance authorizations from Operations Committee and Board of Directors with not-to-exceed Grid amounts

Successful COVID  
Implementation

## Operations

- Providing stability to the assessment process
- Developing a blended COVID Grid amount
- Offering a grace period

## Finance

- Achieving financial stability via assessments and use of existing reserves

# COVID Vaccine Additions Plan - Summary

## Summary: COVID Vaccine Additions to WVA Vaccine Assessment Grid

- WVA has drafted an implementation plan in coordination with WA DOH to ensure we meet the four goals
  - Example below: "save the date" card
  - Payer and Provider letters / emails
- CDC will have a plan in place during Q1 2023, and WA DOH expects that as early as Q2 2023, the private sector will pay for COVID vaccines

### COVID VACCINES

**WVA**  
WASHINGTON VACCINE ASSOCIATION

On Month 15, 2022 COVID vaccines will be privatized. This means it will be time to bill them like all other vaccines.

Same DBA process. New COVID-specific Assessment Grid (coming soon).

Need help? Go to [wavaccine.org/COVID](http://wavaccine.org/COVID).

PHASE 1	PHASE 2	PHASE 3
<b>GET READY</b> NOW	<b>IT'S GO TIME</b> Month 15, 2022	<b>MANDATORY</b> Month 15, 2023
Make sure your billing systems are COVID-ready!  Same DBA process. New Assessment Grid for COVID vaccines is coming your way soon.	Your billing systems for COVID vaccines should be in place by Month, 15.  XXXXX XXXXXX XXXX XXX XXXXXXXXXXXX XXXXX XXX XX XXXXXXXX XXXXXX XXXXXX	Compliance is mandatory by Month 15, 2023.  XXXXX XXXXXX XXXXX XXX XXXXXXXXXXXX XXXXX XXX XX XXXXXXXX XXXXXX XXXXXX XXXXXXXX XXXXXX

**SAVE THE DATE**  
**NOV. 15**  
**2022**

**QUESTIONS?**  
Visit us online at [wavaccine.org/COVID](http://wavaccine.org/COVID).  
[info@wavaccine.org](mailto:info@wavaccine.org)  
Ph 888-928-2224  
Fx 888-928-2242

**WVA**  
WASHINGTON VACCINE ASSOCIATION

# COVID Planning Efforts

## Knowns

- ACIP voted on 10/19/2022 to add COVID vaccines to the VFC program
  - As early as Q2 2023, the federal government will no longer pay for COVID vaccines
  - Board and Operations Committee resolutions required
  - Sufficient cash reserves
  - Significant communications efforts required
- ## Unknowns
- Firm dates:
    - Full ACIP recommendation
    - CDC contract price release to develop blended assessment amount
    - Vaccine Grid effective date
    - Inventory transition date
  - Uptake rates given vaccine approval status, existing coverage, and hesitancy
  - How existing vaccine stocks will be handled
  - How many providers will administer COVID vaccines that are not in the current WA DOH provider network

# COVID Planning Efforts (Cont.)

## Plan Details: Operations and Finance

- I. Obtain WA DOH projections (quantity and \$ amounts)
- II. Establish *WVA Vaccine Grid* amounts based upon CDC contract; model a single assessment amount for all COVID vaccines
- III. Update the financial model based upon projections
- IV. Develop a standalone *COVID Assessment Grid*
- V. Develop post-implementation compliance plan
- VI. Update code sets in IT platforms

# COVID Planning Efforts (Cont.)

## Plan Details: Communications

- I. Develop core messaging / unified lexicon
- II. Stakeholder support
  - I. [compliance@wavaccine.org](mailto:compliance@wavaccine.org) payer inquiries
  - II. [covid@wavaccine.org](mailto:covid@wavaccine.org) for provider inquiries
  - III. Dedicated web page on [www.wavaccine.org/covid](http://www.wavaccine.org/covid)
- III. Payer physical and electronic mailings
- IV. Coordinated rollout with WA DOH on provider physical and electronic mailings
- V. Add to OneHealthPort's home page (existing partnership)