

**Washington Vaccine Association
Board of Directors Meeting
July 24, 2025; 1:00-4:12 p.m. (PT)**

I. Attendance. This meeting was conducted both in-person and virtually. Participating in all or part of the meeting were the following individuals:

Directors

John Dunn, MPH, MD, Kaiser Permanente, *Chair*

Beth Harvey, MD, South Sound Pediatrics,
Vice Chair

Ed Marcuse, MD, MPH, FPIDS, University
of Washington, *Secretary*

Steven Caplow, Esq., DWT LLP, *Treasurer*

Helen Chea, MD, Molina

Kara Manley, United Healthcare

Chad Murphy, PharmD, Premera

Michele Roberts, MPH, MCHES, Washington
Department of Health

Nicole Saint Clair, MD, Regence BlueShield

Hema Sivasubramanian, MD, Aetna

WVA

Julia Zell, MA., Esq., Executive Director

Kerrie Walker, Deputy Manager

Cheri Cagle, Stakeholder Liaison

WVA Counsel

Kiran Griffith, Esq., Stoel Rives LLC

Anne Redman, Esq., Perkins Coie

Helms & Company, Inc.

Patrick Miller, MPH, WVA, Administrative Director

Ashley Ithal, MPH, WVA, Project Director

Terri Perkins, Senior Client Support Specialist

Leslie Walker, CPA., Mason & Rich, PA

Others

Janel Jorgenson, Washington Department of Health,
Vaccine Management Section Manager

Kelly Cooper, Washington Department of Health,
Legislative Director

Katie Kolan, Leonard and Kolan

Rick Hourigan, MD, MHA, FAAFP, Cigna

Lisa Templeton, Informed Choice Washington

II. Summary of Actions Taken and/or Recommended

Actions Taken (votes adopted)

- i. To approve the minutes of the April 17, 2025, Board Meeting.

III. Minutes

Welcome and Introductions

Dr. Dunn called the meeting to order at 1:00 p.m.. Ms. Zell provided the notice of recording for the purposes of the meeting minutes. She stated that the recording will be deleted once the meeting minutes are approved.

Actions Taken

Dr. Dunn asked for a motion to approve the minutes. Upon motion duly made and seconded, it was unanimously

VOTED: To approve the minutes of the April 17, 2025, Board Meeting.

IV. Financial Updates

Mr. Miller presented the unaudited financial statements through June 30, 2025, reporting a year-end cash balance of \$10.6 million, pending audit adjustments for receivables and collections. The board discussed expenditure overages, with Ms. Zell noting overages related to cybersecurity, early staff hiring, and additional budget increases. A plan to reduce the operating budget by 5-10% was shared. It was further noted that WVA policy requires Finance Committee approval for overages exceeding 5% before board review so any concerning overages would be brought to the Board's attention if required.

V. DOH Updates

Ms. Roberts provided an update on the recent measles outbreak. She noted concerning trends in MMR vaccination as vaccination rates have dropped by 7-9% per age group. She further shared there are concerns within the public

76 health community regarding the federal immunization landscape. She stated the DOH is working with a broad group
77 of stakeholders on a series of public health initiative, especially those focused on COVID-19. The official stance of
78 the Washington DOH is to continue to recommend everyone six months of age+ receive the COVID-19 vaccine.
79 Ms. Roberts shared results of the June 2025 Advisory Committee on Immunization Practices (ACIP) meeting
80 regarding COVID-19, RSV, and meningococcal B and conjugate.

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82 **VI. Public Comments**

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84 Dr. Dunn invited members of the public to speak if they had comments. No public comments were made.
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86 **VII. Executive Session - Confidential.**

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88 **VIII. Closing**

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90 With no further business before the Board, Dr. Dunn closed the meeting at 4:12 p.m.